

FARMINGTON POLICE DEPARTMENT

POLICY AND PROCEDURE



Policy Number: 125-01	Effective Date: 07/11/2016
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Subject: Grievance Procedures

Approved by:

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Steven D. Hebbe, Chief of Police



PURPOSE:

To establish clear guidelines for handling employee grievances.

POLICY:

It is the policy of the Farmington Police Department to provide a fair and adequate means of handling employee grievances.

PROCEDURE:

Grievance Procedures for all city employees is outlined in the City of Farmington Personnel Rules, Section 21-10.

The City of Farmington Human Resources Director coordinates the grievance process and has control over the grievance records which are kept in the personnel files of the person filing the grievance.

The Professional Standards Lieutenant conducts a documented annual analysis of grievances in order to identify any similar or reoccurring problems.